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## Directions for the Lesson Plan

Dear Teachers,

While Mr. Lair is attending to family business, here is a lesson plan format that will outline your plans for your classroom, make it easy for Mr. Lair to understand as he assesses your work, and be in a format that will be teacher friendly for the grant web site. All lesson plans are to follow the prescribed format.

Keep in mind that one of the grant requirements is that the work you do will be shared with others. Therefore, directions must be complete. It will be helpful to have the lessons all in the same format. The template is in Word so that you can insert your information following the side headings, eliminating the directions. If you do not have Word on your computer, it is also provided as a pdf file. However, the pdf file can only be viewed and/or printed.

Once your Word document is complete, save it and send it by e-mail to **lairmike@hotmail.com**. Note: If you printed the pdf file and then completed it, then you will need to fax it to 660-646-7106 or mail it to Mike Lair, Project Director, Chillicothe High School, 2801 Hornet Road, Chillicothe, MO 64601.

Thank you,

History Project Committee

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Lesson Title (this is Arial Font, 16)  
Lesson Design by: Your Name, School, Grade, Subject  
July 2005

**Teaching Traditional American History Program**  
Funded by U.S. Department of Education  
Mike Lair, Project Director  
<http://www.chillihistoryproject.com/>

Lesson Overview: *Teacher, insert a brief description of your lesson for the reader to quickly assess it's use in their classroom. Tell what the lesson is about and how it can meet the needs of the students. Cross curriculum application information may be included.*

Objectives: After completing this lesson the student will be able to:

- *Teacher, use bullets as shown here. State the objectives in behavioral terms using the DESE GLEs but they need to be written out so that the reader who does not have the GLEs or is not from MO will know what the objectives are. However, inserting the GLEs would make the lesson user friendly for colleagues in Missouri.*
- *Teacher, be sure each objective is stated separately...i.e. one behavior or one verb per objective*
- *Teacher, make the objectives measurable but you do not need to state percents, etc. Remember these are objectives, not activities. Check with Bloom's Taxonomy for reference*

Materials: *List materials needed for the lesson. Itemized lists are easier to review.*

*Be sure to include title, author and publisher for works cited to be used or include the URL for any online materials*

Class Time: *Estimate the amount of class time needed. This is important to any teacher for planning.*

Teacher Input: *This is where you describe the lesson in step by step format. Itemizing the steps is helpful. If you are asking questions, state the question, followed by the anticipated response. It is very helpful if the response is in Italics. Using "Q" and "A" is always useful as well. This section should refer to any teacher resource materials included in the lesson and how they will be used. An outline of the direct instruction, copy of a PowerPoint or overheads, material read aloud to the students, maps for reference, any teaching resource should be included or web address given.*

Activities: *Please explain what engaging activities will be included in this lesson. All*

*Directions should be included along with any support materials such as charts, pictures, maps, worksheets, game cards, etc. Any items for duplication should be listed in the materials list and be camera ready for reproducing. Answer keys should be provided for the teacher. Activities could be aligned with the process standards for reference by the reader. These items must be created so that they can be included with the online lessons. Therefore, they should be designed on the computer or neatly created for scanning. Using color is fine as long as the colors are bold and lines are visible.*

Questions for review: *Teacher, list any questions or follow up teacher input to reinforce student activities.*

Closure: *Suggest how to summarize the lesson for students to retain information. Be specific.*

Assessment: *Teacher, design and include your assessment for the lesson and scoring guide or appropriate measure of student success. For help with scoring guides, try <http://rubistar.4teachers.org/index.php>.*

Extension: *Any suggestions for extending the lesson, further study or remediating the lesson for at-risk students would be welcome.*

References: *List of resources used or suggested for further information.*

Graphics: *Teacher, it would add interest to your lesson if you have a picture or image that could be included to help set the stage for the lesson. This can be added by having your film developed and asking for a disc/CD rather than print pictures or both. Be sure to add a caption or reference for the picture, or image. Clip art is good as well as pictures from the Internet.*

*“A People without history are like the wind on the buffalo grass...”  
Lakota*